

Task	Purpose	Due Date	Nursing Homes	Assisted Living
Obtaining National Healthcare Safety Network (NHSN) Access	Reporting of + PCR COVID test results; POC antigen test results	Immediately	Register here: https://nhsn.cdc.gov/RegistrationForm/index	N/A
Obtaining SAMS Level-3 Access	Reporting all POC antigen test results	Effective Immediately, Enforced as of 11/20/20	Instructions available here	N/A
Sign up for Federal Pharmacy Partnership for Long-Term Care Program	To assist in receiving, administering and reporting of vaccination	Sign up or edit selections by 11/6/20	Sign up via NHSN: NHSN	Sign up via REDCap: REDCap
Identify a back-up (contingency) partner for Federal Vaccination Program	Failure to do so may result in delay in receiving vaccine	NHs: recommended before 10/30/20 ALs: 11/6/20	Edit in NHSN in "calendar mode" NHSN	REDCap
Sign up for NYSDOH COVID-19 Vaccination Program * NYC facilities encouraged to sign up for Fed Program	Will allow flexibility in receiving the vaccination and ancillary supplies	11/3/20 (submissions will be accepted after this date, however finalizing enrollment may be delayed)	https://commerce.health.state.ny.us/hcs/index.html	https://commerce.health.state.ny.us/hcs/index.html
Ensure access to the New York State Immunization Information System (NYSIIS) via HCS	Vaccine will be ordered and documented here	Immediately	Ensure HCS access https://apps.health.ny.gov/pub/top.html Training https://www.health.ny.gov/prevention/immunization/information_system/status.htm	Ensure HCS access https://apps.health.ny.gov/pub/top.html Training https://www.health.ny.gov/prevention/immunization/information_system/status.htm